



Crawley Borough Council

Notification of Decisions

To: All Councillors

The decisions of the **Cabinet** held on **Wednesday 13 March 2024** are attached.

The Call-In period ends at noon on the 5th day following publication, namely noon on the Tuesday 19 March 2024

The Call-In form is attached for your use if required. For further information please refer to the relevant sections of the Constitution.

Yours faithfully

A handwritten signature in black ink, appearing to be "J. A. ...".

Chief Executive

Published on 14 March 2024

Item No.	Title	Decision
5.	Second Home Council Tax Premium	<p>RESOLVED</p> <p>That Full Council be recommended to:</p> <ul style="list-style-type: none"> a) approve a Premium of 100% for dwellings which are unoccupied and substantially unfurnished (Empty Homes Premium) after 1 year, instead of two years from 1 April 2025; b) approve the application of a premium for dwellings Occupied Periodically (Second Homes) charged at 100% (twice the current Council Tax Amount) from 1 April 2025; c) delegate authority to the Head of Corporate Finance (Section 151 Officer) to implement this Council's policy on premiums in line with statute and any subsequent guidance issued by the Secretary of State following the outcome of the consultation (Appendix A of report FIN/648) which recommends exceptions to the second homes premium in certain circumstances. <p>Reasons for the Recommendations</p> <p>The Council declared a housing emergency at the Full Council meeting on 21 February 2024. The aim of the introducing a council tax premium on long term empty homes and second homes is to reduce the number of empty homes within the Borough and to encourage the use of premises as main residences by local residents rather than second homes.</p>
6.	Enhanced Shop Front and High Street Improvement Programme	<p>RESOLVED</p> <p>That the Cabinet:</p> <ul style="list-style-type: none"> a) approves the relaunch of the previously named Retail Improvement Grant Scheme as the Shop Front and High Street Improvement Programme and the assessment process as set out in section 5.1 of this report. b) allocates £70,000 of high street improvement funding from the government to the relaunched Shop Front and High Street Improvement Programme and to combine that funding with £58,000 of residual monies from the West Sussex Business Rates Pool to establish the Shop Front and High Street Improvement Programme.

		<p>c) delegates authority to the Head of Economy and Planning, in consultation with the appropriate Cabinet Member, to review and make minor amendments to the Shop Front and High Street improvement Programme as further changes to legislation are introduced or following any review. (Generic Delegation 7 will be used to enact this recommendation).</p> <p>d) requests that the Head of Governance, People & Performance to amend the Council's Constitution to reflect any minor changes arising from the decision.</p> <p>Reasons for the Recommendations</p> <p>To strengthen the ability for the relaunched Shop Front and High Street Improvement Programme to support the growth of independent retailers and small businesses in Crawley by improving the attractiveness and relevance of the programme to the needs of those businesses.</p> <p>To enable the relaunched Shop Front and High Street Improvement Programme to strengthen the visual appearance of Crawley's neighbourhood parades and parts of Crawley town centre in order to enhance footfall and economic vibrancy.</p>
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FORM OF NOTIFICATION OF SUPPORT FOR CALL-IN

Any councillor of the Council calling in a decision must then obtain, within the five working days following the Call-In, the support of three other councillors.

In order to ensure that Call-In is not abused, nor causes unreasonable delay, the following requirements must be fully satisfied before a matter will be considered for Call-In:

- a) At least four councillors (one of which will be the named signatory) must request Call-In of the decision. Failure to obtain the support of three other councillors within this period will mean that the original decision will stand, on the sixth day, the decision will be implemented.
- b) The request for Call-In must specify the reason for the Call-In and provide evidence which demonstrates the alleged breach of at least one principle of decision making.
- c) The request for Call-In must be received by the Monitoring Officer by 12 noon on the fifth day following publication of the decision. The request for Call-In should either be submitted:
 - In hard copy: including the signatures of the councillor requesting the Call-In and those councillors supporting the Call-In.
 - Electronically: to democratic.services@ Crawley.gov.uk. The councillor requesting the Call-In must submit the form and each councillor supporting the Call-In must send an email in support. All emails must be sent from the councillors' individual Crawley Borough Council email addresses.
- d) The decision for which Call-In is requested must not have been subject to a prior Call-In request.
- e) Should the proposed Call-In decision have been considered by the Commission, the justification must also explain why the councillor requesting the Call-In is of the view that, either:
 - The Commission did **not fully** scrutinise the decision in advance of it being taken; or
 - The views of the Commission were **not fully** considered or addressed by the Cabinet in their decision making.

Decision being called in (including item no.)	Which provisions have been breached and how?

Signatories

1. Signature of councillor calling in the decision

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Name in capitals

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2. Signature of councillor supporting the Call-In

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Name in capitals

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3. Signature of councillor supporting the Call-In

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Name in capitals

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4. Signature of councillor supporting the Call-In

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Name in capitals

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